

THE GRADUATE CERTIFICATE IN LEADERSHIP & ETHICS

The Graduate Certificate in Leadership & Ethics, a 15 semester-hour graduate study program taught in a mix of online, hybrid, and face-to-face formats, is designed to prepare you for ethical leadership in a variety of disciplines. Guided by leadership and ethics theory, the Certificate program provides a unique opportunity to explore the interface and interdependence of leadership and ethics and apply this learning to professional encounters. The knowledge and skills gained from the certificate will assist you to be better prepared for leadership positions in business, education, health care, non-profit, or community work and offers an extra dimension to Master's and Doctoral level education or professional life. Certificate completion yields a marketable dimension to your college degree compared to uncertified peers in your field. Ethically-conscious organizations value graduates with this additional education.

Explore the
interface
and
interdependence
of leadership
and ethics

PROGRAM OUTCOME: The Graduate Certificate in Leadership and Ethics develops ethically sound leaders who embrace a global perspective, develop people and teams, steward societal resources, understand organizational strategy, and lead with integrity.

PROGRAM OBJECTIVES: Program objectives include rich learning experiences for students who, upon completion of the program, will demonstrate an increasing capacity to:

- 1) develop a team approach to problem solving
- 2) create and sustain an ethical culture through collaborative processes
- 3) provide human resource development opportunities in a global context
- 4) demonstrate leadership, decision-making, and change management skills
- 5) improve the quality of ethical leadership through application of strong theoretical and practice foundations

THIS UNIQUE ACADEMIC CERTIFICATE IS AVAILABLE IN THREE OPTIONS:

OPTION #1A: THE PARTNER CERTIFICATE: You enroll in a Master's or Doctoral degree with one of seventeen partner programs at KSU. You complete six hours of specific Master's or Doctoral level courses from your degree program plus nine hours of ILEC courses. This Graduate Certificate requires completion of these 15-credit hours.

OPTION #1B: MODIFIED PARTNER CERTIFICATE—FOR STUDENTS WHO COMPLETED ONE OF THE SIXTEEN PARTNER PROGRAMS AND WANT TO ADD THE GRADUATE CERTIFICATE IN LEADERSHIP AND ETHICS TO THEIR OFFICIAL

TRANSCRIPT: You enroll in the Siegel Institute's Graduate Certificate (without simultaneously enrolling in a Master's or Doctoral degree program) and complete 15 credit hours of designated courses. Depending on the coursework taken for the Master's or Doctoral degree program, a maximum of two courses (six credit hours) may apply toward the certificate.

OPTION #2: THE EXCLUSIVE CERTIFICATE: You enroll in the Siegel Institute's Graduate Certificate (without simultaneously enrolling in a Master's or Doctoral degree program) and complete 15 credit hours of ILEC Leadership and Ethics courses. You apply through the KSU Graduate School for admission to this certificate and enroll directly into ILEC classes.

USE ILEC COURSES AS ELECTIVES:

You may also choose to take Siegel Institute courses to satisfy elective requirements in your chosen field of study. Additionally, if you need extra credit hours in your schedule in order to qualify for financial aid, you might want to consider adding an ILEC course.

**For more information, visit siegelinstitute.kennesaw.edu
or call admissions counselor Crystal Money at 470-578-2204.**



Siegel Institute for Leadership, Ethics and Character

THE GRADUATE CERTIFICATE IN LEADERSHIP & ETHICS

An academic compass for navigating life's professional and personal journey

TWO FORMATS:

~ A PARTNER CERTIFICATE

~ AN EXCLUSIVE CERTIFICATE

EXCLUSIVE ONLINE OPTION AVAILABLE

TAP APPROVED!

3391 Town Point Drive NW, Suite 4700, Kennesaw, GA 30144
470-578-2000

Website: siegelinstitute.kennesaw.edu
Social Media: www.facebook.com/siegelinstitute

PARTNER CERTIFICATE

OPTION #1A:

Seventeen academic areas at Kennesaw State University collaborate as partners with the Siegel Institute for the Graduate Certificate in Leadership and Ethics. By doing the partner format, specific coursework in your chosen Master's or Doctoral degree can be applied to the Graduate Certificate.

To complete the partner Certificate in Leadership and Ethics, you take a total of 15 credit hours of designated courses: Six hours in specified courses from your Master's or Doctoral program and nine hours of ILEC courses.

MASTER OF ACCOUNTING

Take these two required courses:

ACCT 8215—Leadership and Professional Skills (3)
AND
ACCT 8310—Accounting and Public Policy--Financial Reporting and Auditing (3)
OR
ACCT 8320—Accounting and Public Policy--Taxation (3)

MASTER OF ARTS IN AMERICAN STUDIES

Select two from the following:

AMST 7200—American Social Movements (3)
AMST 7510—Passages to America (3)
AMST 7520—America in Transnational Context (3)
AMST 7330—Identities and Social Groups (3)
AMST 7420 Popular Culture in America (3)
AMST 7460 Movements in American Culture (3)

MASTER OF ARTS IN PROFESSIONAL WRITING

Take these two courses:

PRWR 6260—Managing and Writing in Organizations (3)
PRWR 6860—Intercultural Communication in Context (3)

MASTER OF BUSINESS ADMINISTRATION

Take these two courses:

MGT 8050—Managing and Leading Work Behavior (3)
MGT 8999—Capstone (3)

MASTER OF EDUCATION IN EDUCATIONAL LEADERSHIP

Select two from the following:

EDL 7100—Leadership Theory and Practice (3)
EDL 7405—Human Resources for School Leaders (3)
EDL 7500—Educational Leadership and Ethics (3)
EDL 7505—Ethical Leadership (3)

Concentration in Educational Technology

Take these two courses:

EDL 7100—Leadership Theory and Practice (3)
EDL 7405—Human Resources for School Leaders (3)

MASTER OF EDUCATION IN INCLUSIVE EDUCATION

Take these two courses:

INED 7710—Foundations in Special Education (3)
INED 7750—Language, Power and Pedagogy (3)

MASTER OF EXECUTIVE BUSINESS ADMINISTRATION

Take these two required courses:

GBA 7212—Principles of Leadership (3)
GBA 7222—The Business of Teaming and Coaching (3)

MASTER OF INFORMATION TECHNOLOGY

Take these two courses:

IT 6643—Issues in Information Management (3)
IT 6103—IT Policy and Law (3)

MASTER IN INTEGRATED GLOBAL COMMUNICATION

Select six credit hours from the following three courses:

COM 7710—Integrated Global Communication Summer Practicum (6)
COM 7730—Integrated Global Communication Summer Study Tour (6)
COM 6670—Crisis Leadership Communication (3)

Ph.D. IN INTERNATIONAL CONFLICT MANAGEMENT

Select two from the following:

INCM 9006—Intercultural Dynamics in International Conflict (3)
INCM 9250—International Program and Management Evaluation (3)
INCM 9340: Transnational Civil Society and Conflict (3)
INCM 9350: Peacebuilding, Peacekeeping and Reconciliation (3)
INCM 9360: Gender, Conflict, Peace (3)

MASTER OF PUBLIC ADMINISTRATION

Select two from the following:

PAD 7250—Leadership and Ethics in Public Service (3)
PAD 6700—Human Resource Management in Public Service (3)
CM 7100—Introduction to Conflict Management (3)

*MASTER OF SCIENCE IN CONFLICT MANAGEMENT

MASTER OF SCIENCE IN INFORMATION SYSTEMS

Take this course:

IS 8200—Legal and Ethical Issues in IS (3)
Plus select one course from the following:
IS 8940—Disaster Recovery/Business Continuity Planning (3)
IS 8600—Global IS Management (3)

*MASTER OF SCIENCE IN INTERNATIONAL POLICY MANAGEMENT (MSIPM)

Select two from the following:

IPM 7720—World Politics and Governance (3)
IPM 7730—International Conflict Management (3)
IPM 7740—Strategic Negotiation and Decision-Making (3)

MASTER OF SCIENCE IN NURSING

Take these two courses:

NURS 7780—Seminar in Conflict Management and Ethics of Leadership for Advanced Practice Nursing (3)
NURS 8863—Thesis/Research Project (3)

MASTER OF SOCIAL WORK

Take these two courses:

SW 7700—Social Work Foundations (3)
SW 8713—Advanced Placement IV (3)

MASTER OF QUALITY ASSURANCE

Take this course:

QA 6602 Total Quality (3)
Select one of the following courses:
QA 6725 Quality Assessment of the Organization (3)
QA 6640 Quality Cost and Supplier Evaluation (3)

***Students pursuing the MSCM or MSIPM must complete their Master's degree prior to taking ILEC courses. Students take ILEC courses as alumni. Courses taken in the MSCM satisfy requirements needed, so no additional MSCM courses are needed for this certificate program.**

OTHER OPTIONS:

ILEC Leadership and Ethics courses available for Options #1A, #1B, and #2

ILEC 8800 — Foundations of Ethics (3)
ILEC 8810 — Foundations of Leadership (3)
ILEC 8850 — Ethical Leadership in a Global Context (3)
ILEC 8900 — Special Topics in Leadership and Ethics (3)
ILEC 8910 — Technology and Ethics (3)
ILEC 8920 — Current Issues in Leadership and Ethics (3)
ILEC 8930 — Leadership and Ethics Abroad (3)
ILEC 8940 — Directed Study in Leadership and Ethics (3)
ILEC 8950—Human Rights: The Roles of Law and Ethics (3)
ILEC 8980 — Leading and Shaping an Ethical Culture (3)

OPTION #1B:

This option is available to students who completed one of the partner Master's programs and want to add the Graduate Certificate in Leadership and Ethics to their official transcripts. To complete this option, you enroll in the Siegel Institute's Graduate Certificate (without simultaneously enrolling in a Master's or Doctoral degree) and complete 15 credit hours of designated courses. Depending on the coursework taken for the Master's or Doctoral degree, a maximum of two courses (six credit hours) may apply toward the certificate.

OPTION #2:

THE EXCLUSIVE CERTIFICATE:

Doing the Graduate Certificate in Leadership and Ethics in the Exclusive format enables you to enroll in ILEC's graduate level courses at KSU without being enrolled in a Master's or Doctoral degree. You enroll through the KSU Graduate School and register for the ILEC classes required to complete the Graduate Certificate.

To complete the Exclusive Certificate in Leadership and Ethics, you complete 15 credit hours of ILEC Leadership and Ethics courses:

WHO SHOULD APPLY:

- ◆ Non-traditional students (adult professionals) who desire to advance their academic education but choose not to enroll in a Master's or Doctoral degree program at this time
- ◆ Lifelong learners who are interested in ongoing education and desire to add additional academic credentials to their personal portfolio
- ◆ Students who have completed a bachelor's degree and are undecided on which Master's degree program to pursue

By doing the Graduate Certificate in Leadership and Ethics in the Exclusive format, you are able to gain valuable education in leadership and ethics at a Master's degree level without committing to a Master's or Doctoral degree program at KSU. Once you complete this certificate, you will be able to add this valuable credential to your resume or personal portfolio to show that you are advancing your education level and professional skills.

ADMISSION REQUIREMENTS:

- ◆ All qualified persons are equally welcome to seek admission to Kennesaw State University, and all persons may apply for and accept admission confident that the policy and regular practice of the University will not discriminate against them on the basis of race, religion, sex, national origin, or sexual orientation.
- ◆ The criteria used in determining each applicant's eligibility for consideration in the Graduate Certificate in Leadership and Ethics shall include evidence of award of a bachelor's degree from an institution accredited in a manner accepted by Kennesaw State University.
- ◆ Transcripts from each College and/or University attended should be sent to KSU's Graduate Admissions Office.
- ◆ GRE, GMAT or LSAT Score Reports should be sent electronically to KSU's Graduate Admissions Office. Applicants may make a formal request to waive this requirement only when the applicant has completed another graduate degree program and an appropriate transcript is submitted in support of the request.
- ◆ A resume is required and can be uploaded into the Graduate Admission's online application.
- ◆ International applicants may have additional requirements. Consult the KSU Graduate Admissions catalog.
- ◆ From eligible candidates, the Siegel Institute makes final admission decisions based on a combination of factors including academic degrees and records, test scores, and relevant work experience. In addition, consideration may be given to how the applicant's background and life experience would contribute significantly to an educationally beneficial mix of students.

GRADUATE ADMISSIONS

KENNESAW STATE UNIVERSITY

www.kennesaw.edu/graduate/admissions/
Call 470-578-4377 for information and to speak with a Graduate College admissions counselor.

SIEGEL INSTITUTE FOR LEADERSHIP, ETHICS & CHARACTER

KENNESAW STATE UNIVERSITY

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Mail Drop #9114

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Admissions Counselor: **Crystal Money,**